



# Shift Management System

## By Mindswork Developments

### Shift scheduling and coordination

Plan your daily, weekly, or monthly projects. Schedule workers and keep track of all of the running and upcoming shifts. Simply approve attendance and wages.

**Your Dashboard**

- Today's Shifts: 15
- Total Companies: 157
- Total Candidates: 2175
- Total Works: 1634

**Running Shifts** [View All >](#)

SL	Dates	Shift	Work	Company	Total Worker	Timing	Action
1845	June 1, 2022 June 30, 2022	10 AM Shift	(Monthly) Louis Vuitton	Louis Vuitton Middle East	2 + 0	10:00:00 19:00:00	<a href="#">+</a>
1847	June 1, 2022 June 30, 2022	8 AM Shift	(Monthly) Mandarin Oriental Doha (Mosaic Restaurant)	Mandarin Oriental Hotel	2 + 0	08:00:00 17:00:00	<a href="#">+</a>
1849	June 1, 2022 June 30, 2022	9 AM Shift	(Monthly) Four Seasons	Four Seasons	1 + 0	09:00:00 18:00:00	<a href="#">+</a>
1854	June 1, 2022 June 30, 2022	10 AM Shift	(Monthly) National Museum MIA	National Museum	4 + 0	10:00:00 19:00:00	<a href="#">+</a>
1855	June 1, 2022 June 30, 2022	7 AM Shift	(Monthly) The diplomatic Club (Main Kitchen)	The Diplomatic Club	1 + 0	07:00:00 16:00:00	<a href="#">+</a>

### Workforce management

Build and maintain your database with customizable profile information. Save hours spent on recruitment and shift scheduling with worker self-registration and worker portal. Keep track of your workers' seniority and experience with our unique rating system and achievement badges. Sign, store, and keep track of contract and certificate validity.

**DASHBOARD**

- Dashboard
- Works and Shifts >
- Companies & Contact >
- Finance & Payouts >
- Workers** >
  - Workers
  - Requested
  - Rejected
  - Expired
  - Registered
- Imports
- Request
- Expenses
- Task & Meetings >
- Reports >

**All Workers**
Dashboard / Workers

Manage Workers
Advance Filters, Reports & Exports
Create New

Show 10 entries

Search:

SL	Worker Name	Gender	City	Area of Living	Phone	Category	Visa Expiry	Passport Expiry	Qid Expiry	Balance/Dues	Visa Type	Status	Action
1	Pariresh Shingh	Male	Doha	Al Mansoura	97474445803	Waiter/Waitress		2021-06-01	2022-04-30	0	Work visa	Activated	
2	Choo Thazin	Female	Doha	Bin Mahmood	97477600480	Waiter/Waitress		2024-10-31	2023-01-20	0	Work visa	Activated	
3	Khin Sandar Myint	Female	Doha	Bin Mahmood	97470151989	Waiter/Waitress		2026-10-01	2022-10-26	0	Work visa	Activated	
4	Jenatyn Supan Hernandez	Female	Doha	Bin Mahmood	97477449706	Waiter/Waitress		2022-07-23	2022-11-10	0	Work visa	Activated	

## Finances and order administration

Create, submit, and approve price quotes. Invoice your orders and send billings with one click. Keep track of overdue payments, set up customized price lists and wage lists, and pay your workers instantly.

### Invoice

Invoice Number #X7ZUGSDD

**From:**  
 BM Events Hospitality Services WLL  
 +974 66475451  
 Global Business Center, Office L02, Umm Ghuwailina, Doha, 25422

**Billed To:**  
 Hilton  
 Diplomatic District Street, West Bay Area,  
 24572, Qatar, Qatar

**Notification Status:**  
 Not Notified

**Bill Date:**  
 2022-06-15

#### Create Invoice

Kindly select the Client and Work you want to create an invoice for:

Clients :

Works :

Please Select Jobs

#### Work Details















Work	Category	Payment Type	Rate per Worker
7 Female Casuals	Waiter/Waitress	Daily	100

#### Shifts Break Downs

## Client database

Keep a detailed client database. Save time and allow your clients to place orders themselves directly via their client portals.

The screenshot displays a web application interface for managing a client database. On the left is a sidebar menu with categories like Dashboard, Works and Shifts, Companies & Contact, Finance & Payouts, Workers, Imports, Request, Expenses, Task & Meetings, and Reports. The main content area is titled 'All Company' and includes a 'Manage Company' section with buttons for 'Finance Reports', 'Company Reports', and 'Create New'. Below this is a table listing companies with columns for SL, Company Name, Company Number, Total Works, Current Balance, Status, and Action. The table contains 8 entries, all with a status of 'Active'.

SL	Company Name	Company Number	Total Works	Current Balance	Status	Action
1	So Lounge	974 5994 7157	0	0	Active	 
2	Oryx Catering	+974 3136 1353	1	0	Active	 
3	Loons Group W.L.L	+974 4481 5913	0	0	Active	 
4	Ink Café	+974 5533 5553	1	0	Active	 
5	Pullman Doha West Ba...	+974 4009 4122	0	0	Active	 
6	Gulf Adventures	+974 4422 1803	0	0	Active	 
7	Park Hyatt Doha	974 4009 4295	1	0	Active	 
8	Waldorf Astoria Lusa...	974 4456 5656	0	0	Active	